**WEDDING FEE SCHEDULE FOR CHRIST THE KING LUTHERAN CHURCH**

South Bend, Indiana

Bride and Groom

Phone/email

Wedding Date

| **SERVICE** | **FEE** | **AMOUNT DUE** |
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| **Due at time of reservation:**  **Deposit to hold date** (Make check to Christ the King Lutheran.  \* See below about return of this money.)  **Officiant Fee** (officiating at rehearsal & wedding; planning liturgy; make check out to pastor.) | $200.00  $300.00 |  |
| **Organist and/or Pianist** (Paid directly to musician and due 2 weeks prior to the wedding) | $200  $250 (rehearsal) |  |

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| **Facility Fee (Waived for Members or attenders of CtK)** | $300.00 |  |
| **Wedding Coordinator** | $300.00 |  |
| If Offsite, initial meeting fee | $50.00 |  |
| **Sound System Operator** | $125.00 |  |
| **Custodian:** Narthex, sanctuary, dressing rooms, restrooms | $100.00 |  |
| **Bulletin:** *(optional)* Covers & layout only  Covers, layout, printing & folding up to 200 | $ 25.00  $ 35.00 |  |
| **Candles:** *(optional)* Eight candles for aisle candle holders  **Special Music** *(optional)* Purchase of music not in current inventory | $30.00  $10.00 |  |
| **Van Oort Hall Fee (Waived for Members or attenders of CtK)** | $200.00 |  |
| **Total fees due two weeks prior to the wedding:** |  |  |

NOTE: The deposit of $200 is required in order to reserve the church facilities for the date agreed upon with one of the pastors of Christ the King. After you agree with the pastor about a date you have 2 weeks to pay the deposit in order to hold your date. Please make the check payable to Christ the King Lutheran Church.

Your deposit will be used to reduce the final costs due two weeks prior to the wedding unless:

1) there is damage to the facilities, the cost of which will be deducted from the deposit, or

2) the wedding is canceled, in which case a portion or all of this amount will be used to cover expenses incurred by the congregation and/or staff.

Please note: If you contract with any musicians in addition to or instead of Christ the King’s organist or pianist as indicated above, you will need to negotiate with them about their fees and pay them directly. Revised: 1/2023